

# Sample Agenda for Health System: Quality Committee of the Board

## 1. CALL TO ORDER

- a. Roll call
- b. Announcements

## 2. CONSENT AGENDA ITEMS

- a. Approval of previous meeting minutes
- b. Approval of consent agenda items

## 3. REPORTS FROM QUALITY AND PATIENT SAFETY

- a. Performance indicator data reports

NOTE: These indicators represent measures selected by the board to closely monitor performance; data from each care site is presented in a format that allows for comparison. Selection of these indicators typically is based on publicly reported data and Pay for Performance programs. Other data and indicators may be reviewed as part of the consent agenda. Below are examples of frequently included measures:

1. Patient safety: Significant events, sentinel events, adverse events
  2. Mortality
  3. Readmission rate
  4. Hospital Acquired Conditions/Healthcare Associated Infections
  5. Core Measures/Electronic Clinical Quality Measures (eCQM)
  6. Patient Experience/ Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS)
  7. Culture of safety survey
  8. Risk management issues
  9. Workplace violence incidents
  10. Results of analyses related to staffing adequacy
- b. Report from Quality Assessment and Performance Improvement (QAPI) projects requested for review
    1. Quality Plan: Annual review and approval
    2. QAPI projects

NOTE: These projects are completed at the request of the system Board and relate to areas of focus from the strategic plan, the publicly reported data and/or Pay for Performance Measures

## 4. REGULATORY AND ACCREDITATION REPORTS

- a. The Joint Commission
  1. Accreditation
  2. Disease-specific certifications

## 5. CONFIDENTIAL EXECUTIVE SESSION

- a. Medical staff credentialing

Note: Depending on the structure of the board, medical staff issues may be discussed at the quality committee, at a separate Medical Staff Committee of the Board or directly at the Full Board meeting.

## 6. ADJOURNMENT

This is a sample of a typical agenda that might be used by the board quality and safety committee of a health care system. This agenda is consistent with quality assessment and performance improvement requirements from the Centers for Medicare & Medicaid Services.